

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Kennedy on May 16, 2022, at 10:00 a.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

Present: Debra Barrickman, Sally Fisher, Michael Kennedy, Barbara Klingensmith, Gus Saikaly, Christine Seuffert, Harlan Waid, Supt. Wludyga, Treasurer Elly, Jon Whipple, Paul Brockett, Keith Biber, Krista Shean, Rick Stewart, Renee Stewart, Jessica Cotton, Michael Thornton, Ashtabula County District Library Representative.

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The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

\* \* \* \*

Mr. Wludyga went over the agenda modifications of the Board.

**AGENDA MODIFICATIONS**

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Fisher that the minutes of the regular April meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the financial reports for April including the following investments be approved:

**FINANCIAL REPORTS**

Premier Savings Deposits  
None

Premier Savings Withdrawals  
None

Huntington MMAX Deposits  
4/30/22 April MMAX Interest Added to Investments \$255.75

Average Interest Rate for April from Huntington Premier Savings: .009%  
April Interest Earned from Premier Savings: \$18.49

Average Interest Rate for April from Huntington MMAX: .12%  
April Interest Earned from Huntington MMAX: \$255.75

Total All Funds Invested as of 4/30/22: \$6,234,246.39  
Interest Earned FTD as of 4/30/22: \$17,674.66

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes;  
Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,  
yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman that **BILLS**  
bills for April be approved. Vouchers were presented to Board members  
for their review.

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes;  
Waid, yes; Barrickman, yes; Fisher, yes; Kennedy,  
yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Ms. Seuffert that the  
Board Approve the Five-Year Forecast for FY22.

**5 YEAR FORECAST**

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman,  
yes; Fisher, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mrs. Klingensmith that **GROUP RETRO**  
the Board Approve enrollment in the 2023 Workers' Compensation **RATING**  
Group Retrospective Rating Program with Sheakley UniService.

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,  
yes; Kennedy, yes; Klingensmith, yes; Saikaly,  
yes. Motion carried.

\* \* \* \*

Senator O'Brien recognized Alex Kennedy.

**OFFICIAL**  
**CORRESP**

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Seuffert that the Board approve the following:

**PERSONNEL**  
**RESIGNATIONS**

1. That the Board accept the resignation of Jon Whipple, Secondary Administrator, effective June 30, 2022, due to retirement.
2. That the Board accept the resignation of Mary Pytel, Academic Instructor, effective August 31, 2022.

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;  
Kennedy, yes; Klingensmith, yes; Saikaly, yes;  
Seuffert, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Ms. Seuffert that the Board approve the following administrative contracts be issued, effective July 1, 2022 for the period listed and in accordance with salary schedules adopted by the Board:

**ADMIN**  
**CONTRACTS**

1. Shaelynn Ballard - 260/261 days 2 years July 1, 2022 to June 30, 2024
2. Keith Biber - 260/261 days 3 years July 1, 2022 to June 30, 2025.
3. Krista Shean – 260/261 days 1 year August 1, 2022 to June 30, 2023 – Prorated.

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes;  
Klingensmith, yes; Saikaly, yes; Seuffert; yes,  
Waid, yes Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Dr. Waid that the Board approve the following:

**PERSONNEL**  
**EMPLOYMENT**

1. That Alison Dunn be extended a one-year, 183 day limited contract for 2022-2023 as Academic Instructor at Class I, Step 0 beginning August 22, 2022 to June 2, 2023 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers' negotiated agreement and in accordance with the adopted salary schedule.

2. That Kristin Lamson be extended a one-year, 183 day limited contract for 2022-2023 as Workforce Development Nursing Instructor at Class I, Step 0 beginning July 1, 2022 to June 30, 2023 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers' negotiated agreement and in accordance with the adopted salary schedule.
3. That Amy Stadler be extended a one-year 224 day limited contract as Administrative Secretary beginning July 1, 2022 through June 30, 2023 and place her at Step 7, on the non-bargaining salary schedule, in accordance with ORC 3319.083.
4. That Dusty Sarai be extended a one-year 224 day limited contract as Administrative Secretary beginning July 1, 2022 through June 30, 2023 and place her at Step 9, on the non-bargaining salary schedule, in accordance with ORC 3319.083.
5. That Noelle Lawrence be issued a one-year 178 day contract as full-time General Secretary/Switchboard for the 2022-2023 school year, beginning August 24, 2022 to June 1, 2023 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 4 of the General Secretary/Switchboard on the Non-Certificated Staff Salary Schedule, in accordance with ORC 3319.083.
6. That Deborah Mascatelli be issued a one-year 178 day contract as full-time Library Aide for the 2022-2023 school year beginning, beginning August 24, 2022 through June 1, 2023 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 3 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.
7. That Kathleen Saturday be issued a one-year 178 day contract as full-time Aide for the Alternative Learning Center for the 2022-2023 school year, beginning August 24, 2022 to June 1, 2023 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 12 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.
8. That Pamela Thress be issued a one-year 178 day contract as full-time Aide for the Welcome Center for the 2022-2023 school year, beginning August 24, 2022 to June 1, 2023 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 3 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.

9. That Kelly Fischer be issued a part-time contract for the Cafeteria as Dishwasher, not to exceed 5.5 hours per day, for 178 days for the 2022-2023 school year in accordance with the non-bargaining salary schedule and in accordance with ORC 3391.083.
10. That Richard Terry be issued a part-time contract beginning June 6, 2022 through August 19, 2022 as Technology Support Specialist at \$10.50 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083. (Enclosed)
11. That Kyle Lincoln be issued a part-time contract beginning May 16, 2022 through October 31, 2022 for temporary summer groundskeeping at \$12.00 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes;  
Saikaly, yes; Seuffert, yes; Waid, yes;  
Barrickman, yes;. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Ms. Fisher that the Board approve the following extended time contracts:

**EXTENDED**  
**SERVICE**

1. That the following cafeteria personnel be given extended time contracts in accordance with ORC 3319.083 for the 2022-2023 school year:  
  
Elizabeth Loomis 6 days  
Kelly Fischer 3 days
2. That Stephanie Miller be issued a supplemental contract as RN Instructor for the 2022-2023 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$3,000.00.
3. That the following personnel be given extended service contracts in accordance with ORC 3319.11(1) and 3319.11(e) for the 2022-2023 school year and according to the salary schedule:  
  
Kristin Lamson 5 days
4. That Kristin Lamson, Workforce Development Nursing Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2022 to June 30, 2023, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, ye; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved Ms. Seuffert and seconded by Mr. Saikaly that the Board approve the following Workforce Development contracts:

**EMPLOYMENT**  
**WFD**

1. That Daniel Sommers be issued a full-time contract for Youth Opportunities as “yO!” Personal Growth Advisor beginning May 3, 2022 to June 30, 2022 at \$16.50 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment and funding in accordance with ORC 3319.11(1) and 3319.11(e).
2. That Matthew Thompson be issued a full-time contract for Youth Opportunities as “yO!” Personal Growth Advisor beginning May 16, 2022 to June 30, 2022 at \$16.50 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment and funding in accordance with ORC 3319.11(1) and 3319.11(e).
3. That Christine Hamski be issued a part-time contract for the 2022 Summer TANF as Youth Monitor from May 3, 2022 to August 26, 2022, on an as needed as scheduled basis by the Superintendent, at \$13.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083.
4. That Jacob Zappitelli be issued a part-time contract for the 2022 Summer TANF as Youth Monitor from May 16, 2022 to August 26, 2022, on an as needed as scheduled basis by the Superintendent, at \$14.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083.1

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Dr. Barrickman that the Board approve the following:

**SUBSTITUTES**

1. The following be issued contracts as substitutes in the areas listed, on an as needed as scheduled basis for the 2022-2023 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Deanna Ashba Sub Teacher  
Tiffany Danolfo Sub Teacher  
Kenneth Parise Sub Teacher  
Gary Stuyvesant Sub Teacher  
Jack Styles Sub Teacher  
Sean Ward Sub Teacher  
Leo Warsing Sub Teacher  
Victoria Wood Sub Teacher  
Kimberly Braden Cafeteria  
Debbie Childs Cafeteria  
Kelly Fischer Custodian  
Beth Loomis Custodian  
Pamela Thress Custodian  
Robert White Custodian  
Patrick Veign Bus Driver

2. To adopt the Ashtabula County Educational Service Center Substitute List for the 2022-2023 school year for both substitute teachers and substitute educational aides.

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes;  
Barrickman, yes; Fisher, yes; Kennedy, yes;  
Klingensmith, yes. Motion carried.

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It was moved Mr. Saikaly and seconded by Mrs. Klingensmith that the Board approve the following out-of-county/state field trips:

**OUT OF COUNTY/  
STATE FIELD TRIP**

- a. Cosmetology - State Exam May 11 -12, 2022 Grove City, OH
- b. National Robotics Competition May 20 - 21, 2022 Moon Township, PA
- c. SkillsUSA – National Conference June 20 - 24, 2022 Atlanta, GA

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the Board accept the following donation. Letter of appreciation will be forwarded. **DONATION**

1. The East Ashtabula Educational Assistance Corporation has donated \$2,000.00 to their 2022 scholarship fund.

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;  
Kennedy, yes; Klingensmith, yes; Saikaly, yes;  
Seuffert, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Seuffert that the Board enter into an agreement to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program: **YO! WORKSITE**

Ashtabula County Job & Family Services  
Hutton Horse Farm  
Made In Ohio  
Mike's Gyro

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes;  
Klingensmith, yes; Saikaly, yes; Seuffert, yes;  
Waid, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the Board approve and adopt the Resolution of 2022-2023 Salary Schedule – Non-Bargaining Unit Employees. **SALARY SCHEDULE**

#### RESOLUTION

**WHEREAS** the employees on the proposed salary schedule are not members of a bargaining unit which negotiates wages, fringe benefits, and working conditions with the Board of Education on behalf of employees.

**THEREFORE, BE IT RESOLVED** under provisions of ORC 3319.02, ORC 3319.20 and Chapter 4117, the salary/wage schedule be adopted effective July 1, 2022.



**THEREFORE, BE IT FURTHER RESOLVED** that all non-bargaining unit members, effective July 1, 2022, pay a premium of \$116.00/single and \$245.00/family per month for benefits.

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yet; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Dr. Barrickman that the Board enter into a three-year agreement for wages, hours and working conditions for the regular full-time, non-professional, non-teaching employees in kitchen, maintenance and custodial classifications May 1, 2022 to April 30, 2025.

**CONTRACT**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yet; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Dr. Waid that in an effort to show our appreciation for the excellent demonstration of their competencies in their skill the Board approve resolutions be individualized by student and awarded to the many students that have competed and excelled in their respective skill area competitions at the regional, state and national levels.

**STUDENT  
ACHIEVEMENT**

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mrs. Klingensmith that the Board approve the 2022-2023 student insurance by Student Protective Agency from Guarantee Trust Life Insurance Company.

**STUDENT  
INSURANCE**

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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Dr. Barrickman went over the legislative report with the Board.

**LEGISLATIVE  
REPORT**

\* \* \* \*

The Board recognized Mr. Whipple and thanked him for his many years of service.

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1. Enrollment update

Mr. Brockett provided a handout.

**SUPT'S  
REPORT**

2. SkillsUSA Update

Two teams are going to Nationals in Atlanta, GA. The Chapter Display team and the Digital Cinema Production team from the Multimedia satellite program at Jefferson Area High School. The winning video the students created at the SkillsUSA State Conference was shown.

3. Robobot Presentation

Video presentation. A-Tech team took 3<sup>rd</sup> place at Lakeland Community College.

4. Hubbard House Videos

Students from the Multimedia satellite program at Lakeside produced videos to promote the Hubbard House in Ashtabula Harbor. The historical site was an important stop on the Underground Railroad.

5. Senior Awards – May 27, 2022 at 7 p.m. at Lakeside High School.

6. Braden Junior High Program

Public Safety/Civic Engagement program will not continue next year at the request of Buckeye Local Schools.

7. Plant Sale

Horticulture, Landscaping & Parks Management's Plant sale is up and running.

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It was moved by Dr. Waid and seconded by Dr. Barrickman that the meeting be adjourned at 10:57 a.m. into Executive Session to discuss employment, evaluation and termination of personnel. The next Regular Meeting to be held on Wednesday, June 29, 2022, beginning at 10:00 a.m. in the Room 104 of the Brockway Administrative Complex.

**ADJOURNMENT**

May 16, 2022

ROLL CALL: Seuffert, yet; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

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President

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Treasurer